

DRAFT Minutes of
CRETINGHAM, MONEWDEN AND HOO PARISH COUNCIL MEETING

held on
Thursday 21st September 2017 at 7.30 in Monewden Village Hall

Present: Cllrs Brian Martin (Chair) ; Alister Gourlay; Richard Chenery; Alan Peat; Shasha Toptani

Clerk Jane Page CiLCA

Public: George Ralli. Maria Wheelan

19. Apologies – to accept apologies for absence - Cllrs Saxby and Defoe sent apologies which were accepted by council

19.1 Declarations of Interest and to accept any dispensations - None declared

19.2 To consider confirming the Minutes of the Annual Parish Council Meeting on 17th May 2017 - the Minutes were confirmed and signed

19.3 Maria Whelan (Hoo) was Co Opted as councillor proposed by Cllr Peat, seconded by Cllr Chenery . The Declaration of Acceptance was signed.

Public forum - to receive and note comments from members of the public present, through the Chairman only - George Ralli gave broad support to the affordable housing

19.4 Matters for debate

19.4.1 Affordable housing at Cretingham - Greg Dodds and Architect Martin Last (already responsible for building the last four affordable dwellings in Cretingham) brought plans to show the designs for a further four semi detached dwellings which would be half buy half rental properties for local people. Council were broadly in favour of housing of this nature which serves the needs of the local community and will await the planning application

19.4.2 Pre budget setting - the budget will be set in January but council see the need for the precept to gradually rise due to the ever increasing administration burden placed on parish councils (SALC/NALC advise that minimum hours for any council needs to be four) At the moment only two paid hours are available. As the precept is currently very low a large percentage looks quite alarming but even a 30% rise actually only means a rise of about £2 per year to each household. Decision will be made in January

19.4.3 Defibrillator - Locality budget may be available but given the rural location and the fact that the parish council covers three parishes **DECISION** was made to explore funding for First Aid courses for councillors/communities as being of greater benefit to all.

ACTION - Clerk will ascertain costs/funding/available dates

19.4.4 30 MPH signage - Cllr Vickery explained that for this financial year no funding was available but that SIDS could be loaned free of charge on a rotation basis around villages - **ACTION** Cllr Gourlay will investigate suitable locations in order for the Clerk to facilitate this

19.4.5 Review of Charity Land charges - DECISION was made that as the charges have remained static for many years it would be prudent to link them to the cost of living and therefore they will be raised in July 2018 by 3%

19.4.6 Renewal of Insurance cover - whether to renew with Came and Co - DECISION was made to renew the cover and the cheque was signed at the meeting

19.4.7 Subscription to Suffolk Preservation Society - A letter had been received by the Clerk stating that council normally pay by cheque. This is not the case and CMH have never paid a subscription so will not be taking one out

To hear reports from:

SCC - Cllr Vickery explained that Highways has now been restructured - we are under Ipswich Area (Phoenix House) The Clerk was given all the contact names and details

There is currently no Chief Executive

Locality budget may be available for a defibrillator

SCDC - No report was available

19.5 Planning applications and Notifications

To consider any planning applications received by the date of the meeting where reasonable and practical to do so

DC/17/1915/FUL Monewden Hall - Change of use - stables attic store to living accommodation, velux windows, install toilet

No objections emailed 26.6.17

DC/17/1830/FUL Agricultural Building, Poplar Farm, Cretingham Road

Conversion of existing barn to from residential dwelling and associated works, ancilliary parking/turning area, new access and driveway, hard and soft landscaping *No objections emailed 24.5.17*

DC/17/3153/LBC same as above Agricultural Building, Poplar Farm, Cretingham Road Conversion of existing barn to from residential dwelling and associated works, ancilliary parking/turning area, new access and driveway, hard and soft landscaping - *no objections emailed 01.8.17*

Councillors commented that no feedback had been received from SCDC as to whether these applications had been decided. Clerk will investigate

19.6 Correspondence since last meeting circulated to Councillors *emailed

Air Quality Report*

Road closure Swan Lane*

Insurance quote Came and Co*

Local Plan Consultation*

Reply from SCDC re Airfield*

Local Plan Review*

Silver Sunday*

19.7 Financial matters and payments due:

Cheques were approved/signed for :

300034 LCPAS course	£30.00
300035 Heelis and Lodge	£42.00
300036 void	
300037 Clerks salary June	£102.00 (cashed)
300038 Clerks salary July	£102.00 (cashed)
300039 Suffolk PresSoc Sub	£30.00 - not paid
300040 BDO audit	£72.00
300041 Clerks salary August	£102.00
300042 Clerks salary + exp Sept	£130.22
300043 Came and Co Insurance	£168.00

Balance on 1st September to include cashed cheques £2505.29

Balance after all cheques cashed £2361.07

19.8 Reports

SCDC has been contacted re Monewden Airfield - three times - reply now received but matter has now been passed to a third officer

Clerk has passed on thanks to previous Clerk

Documents have been submitted for internal and external audit and audit now concluded

Clerk has attended course re General Data Protection Regulations

Letter of thanks has been sent to Mrs Jan Wild

Clerk has contacted her home insurers re office cover

VAT has been repaid for 2015-16

New bank account in progress

Charity land accounts still awaiting merger

Council were approached in May re Equestrian business in Cretingham - councillors have met the owners and are supportive of the plans

Suffolk Gardens Trust donated £196 from garden visit to Lord Rose

Cllr Ralli has retired and was formally thanked by the Chair for over 40 years of service and was given a rousing farewell and good wishes for when he moves home

19.9 Items to go forward to next Agenda

Budget and Precept request

To appoint Data Protection Officer

Reviews for audit

The meeting closed at 9.20pm

Dates for next meetings **January 11th, March 8th, May 10th, Sept 13th 2018**

Signed

Dated