

## Minutes of

### CRETINGHAM, MONEWDEN AND HOO PARISH COUNCIL MEETING

Cretingham, Monewden and Hoo Parish Council held on  
Thursday 13 September 2018 at 7.30 pm in Monewden Village Hall

**Present:** Cllrs Brian Martin; David Defoe; Alan Peat; Maria Whelan; Alister Gourlay, Caroline Saxby

**Public:** None present

**23. Apologies – to accept apologies for absence - None**

**23.1 Declarations of Interest and to accept any dispensations - None**

**23.2 To consider confirming the Minutes of the Parish Council Meeting 24th May 2018 – The Minutes were confirmed and signed**

**23.3 Public forum -** to receive and note comments from members of the public present, through the Chairman only – no members of the public were present

**23.4 Matters for debate**

**23.4.1** Five year plan for future of council – It was agreed that the Parish Council would continue as a Parish Council and that there would be an attempt to obtain feedback from parishioners to see the types of things they would like the parish council to achieve. Brian will prepare an article for the parish magazine to be circulated to councillors

**23.4.2** Clerk vacancy – Caroline Saxby was appointed acting clerk while the parish council seeks a new clerk. She will contact clerks of surrounding villages to see if they would be interested in the position. Alister Gourlay was appointed the Responsible Financial Officer.

**23.4.3** Future provision for Annual Parish Meetings – It was agreed that we would continue to have 3 separate annual parish meetings. Each meeting would have a Chairman and Minutes would be taken.

**23.4.4** Suffolk Coastal Plan - 1st Draft Public Consultation – Caroline will pass to Brian and it will be passed around all Councillors

**To hear reports from:** SCC – None received  
SCDC - None received

**23.5 Planning applications and Notifications**

*To consider any planning applications received by the date of the meeting where reasonable and practical to do so*

DC/18/3101/FUL – Hill Farm Monewden – Proposed Single storey extension and detached 2 bay cart shed garaging – no objections – council support this application

DC/18/3327/VOC – Land North Brandeston Road Cretingham – Variations of conditions 2,6, and 7 on

DC/17/4634/FUL – 4 Dwellings – No objections – council support this application

**23.6 Correspondence since last meeting** circulated to Councillors \*emailed

Boundary reforms\*

Suffolk Coastal Disability Forum\*

Hoo road closure notice\*

Funding request for PCSO's\*

Greenprint Forum Newsletter\*  
Boundary Commission Consultation\*  
East Suffolk Prospectus\*  
Suffolk Local Plan\*  
Suffolk Coasts and Heaths newsletter\*  
Silver Sunday\*

**23.7 Financial matters and payments due:**

£100 donation received towards SID (L.R. of Monewden)  
**100010** LCPAS Subscription      £100.00 7th June  
**100011** Save Lives at Work      £478.80 13th June  
100012 Clerks Office Expenses £25.00 – approved and signed  
100013 Ladywell PAYE £25.00 – approved and signed

**23.8 Reports**

Request for SID funding has been submitted to Robin Vickery  
LR has been approached re funding for SID - donation received  
Cllr Rouse has been approached re Grant for SID  
Monewden Airfield report has been requested from SCDC  
Cretingham NHW do not wish details of their co ordinator to be on the parish website  
VAT refund has been received  
Thank you sent to donor of £100  
Charity Land fees for 2018-19 have been received  
Council are required to register with the Information Commissioning Office - this will be dependent on decision of 21.4.1 – Caroline will ask Jane what our options are for the Data Protection Officer

**23.9 Items to go forward to next Agenda**

Response to magazine article

Signed

Dated