

Minutes of the Annual Meeting of the Parish Council of
Cretingham, Monewden & Hoo
held in the Village Hall, Monewden 21 May 2014

Present: Brian Martin; Stephen Tuckwell; Chris Barker; Alister Gourlay; Alan Peat; Caroline Saxby; Jan Wild
In attendance: Carol Smy (Clerk)

2 members of the public attended. No items were brought to the attention of the Parish Council in the time allocated to the Public Forum

This meeting was scheduled to be preceded by the Annual Parish Meetings of all three villages. There were no attendees from Monewden & Hoo so no meetings took place for these villages; Cretingham's meeting was reported separately.

- 14.1 Election of Chairman – CS proposed Brian Martin be re-elected Chairman for the coming year; seconded by AG and agreed unanimously
- 14.2 Election of Vice Chairman – the Chairman proposed Stephen Tuckwell be re-elected Vice Chairman for the coming year; seconded by AP and agreed unanimously
- 14.3 Apologies for Absence were received from: George Ralli; Peter Bellfield
- 14.4 Dispensations: none requested
- 14.5 The Minutes of the Last Meeting held on 19 March 2014 were agreed unanimously and signed
- 14.6 Declarations of Interest were received from: ST declared an interest in item 14.9.5.2/DC/14/0589/FUL; RC declared an interest in item 14.9.5.2/DC/14/1186/FUL
- 14.7 Vacancy for Councillor – BM proposed Richard Chenery for the vacancy; seconded by CS and agreed unanimously. The Chairman welcomed RC to the Council and the Councillor's Acceptance of Office form was signed.
- 14.8 Election of Portfolio Holders – posts were agreed unanimously and the list appended to these minutes
- 14.9 Councillors' Reports:
- 14.9.1 Environment – nothing to report
- 14.9.2 Finance
- 14.9.2.i Approval of Accounts for Payment
- Cheques requiring approval:
- | | | | |
|--------|---------|------------------------------------|---------------------------|
| 300077 | £158.00 | SALC | Annual Subscription 2014 |
| 300078 | £ 30.00 | Community Action Suffolk | Annual Subscription 2014 |
| 300079 | £ 50.00 | Leiston, Saxmundham & District CAB | Donation |
| 300080 | £173.42 | CA Smy | Clerk's salary & expenses |
| 300081 | £ 46.20 | The Post Office (HMRC) | PAYE |
- 14.9.2.ii Financial Report
- 14.9.2.ii.a The account balances for the period ended 30 April 2014 were:
Current Account: £2080.77
- There were no unrepresented cheques. Balance at 30 April 2014: £2080.77
- 14.9.2.iii Signatures required for changes to bank signatories. The Council voted unanimously to agree the resolutions noted on the application form from Cooperative Bank plc to amend the account signatories to replace Nicholas Saxby with Caroline Saxby and Margaret Skeet with Richard Chenery. The Council agreed unanimously to retain its banking with Cooperative Bank plc.
- 14.9.2.iv Annual Audit – accounting statement and annual governance statement were considered, agreed unanimously and signed.
- 14.9.2.v Donations – previous request for funding from Leiston CAB was included in this meeting's cheques for payment..
- 14.9.3 Health, Education, Services & Amenities – nothing to report
- 14.9.4 Highways - potholes were reported as required and repaired promptly.
- 14.9.5 Planning –
- 14.9.5.1 Applications for consideration:
- DC/14/0589/FUL continued use of former agricultural building and yard area as an arboricultural and forestry yard for machinery storage and firewood storage and processing *Corner Farm, The Street, Cretingham*
Refusal was recommended for the above application by a majority vote
- DC/14/1089/FUL proposed erection of 4 affordable houses together with new vehicular access and associated external works *Land adjacent 6 Oak Corner, Brandeston Road, Cretingham*
Approval was recommended unanimously for the above application, with reservations concerning traffic
- DC/14/1186/FUL erection of two-storey extension to existing detached dwelling (revised scheme DC/13/2929/FUL) *The Mill House, The Street, Monewden*
Approval was recommended unanimously for the above application

14.9.5.2 Applications awaiting SCDC Decision:

DC/14/0882/FUL proposed single and two storey extension

Northgates, The Street, Monewden

DC/14/0938/FUL replacement of 2 no damaged modern timber windows in the south porch with new leaded lights and associated works

St Mary's Church, Monewden

The Council recommended approval for the above

14.7.5.3 SCDC Decisions Made:

DC/13/3295/FUL change of use of agricultural land to domestic cartilage and retention of outbuilding for ancillary domestic use.

Land south of Chimers Farm House, Chimers Lane, Hoo

DC/14/0458/AME non-material amendment of C/12/0744 – erection of two storey front and rear extensions, new porch, dormer windows and pitched roof to garage

High View, The Street, Cretingham

DC/14/0569/LBC retention of internal alterations to dwelling

Poplar Farm, Cretingham

Approval granted for the above

14.7.5.4 There were no other Planning Matters for discussion

14.7.6 Police - nothing to report

14.7.7 SALC/Community Action Suffolk – nothing to report

14.8 Correspondence

14.8.1.i Annual request for subscription from Community Action Suffolk. The Council did not wish to sign up to any of the e-groups at this time

14.9.2 Maddy Knox has taken over the fit Villages portfolio from Henry Tapp

14.8.2 Tabled Items: Clerks & Councils Direct; TLC;

14.9 Clerk's Report

14.9.1 The Clerk wished to thank the Council for agreeing to change the date of the October meeting to accommodate her holiday – 01 October 2014

14.10 Reports from County and District Councillors and PCSO

14.10.1 Cllr Bellfield was indisposed

14.10.2 Cllr Snell's report appended to these minutes

14.10.3 Police – no report. The Clerk was asked to request reports for future meetings

14.11 Monewden Airfield – it had been noted that three more aircraft might be using the airfield

14.12 Land at Oak Corner – there had been ongoing correspondence between AG and SCDC and the status quo remained.

14.13 Affordable Housing – see planning. This item would now be removed from the agenda

14.14 Matters of Information brought by Members

14.14.1 depth gauges for the Deben had not been installed and the Clerk was asked to follow this again

14.14.2 high speed broadband did not appear to be of significant interest to BT. The PC would contact BT to request this service for the area.

Clerk to action

14.14.3 it was confirmed that there would be no request for dog bins for the villages

14.15 Items for Agenda 01 October 2014

14.15.1 2015/16 budget proposals

There being no further business the meeting closed at 21.25hrs

Signed:
Chairman

01 October 2014