

CRETINGHAM, MONEWDEN AND HOO PARISH COUNCIL MEETING

held on Tuesday March 7 2023 at 7.30pm at Monewden Village Hall

Present: Cllrs: Alister Gourlay (Chair); Brian Martin; Alan Peat; Richard Chenery; Caroline Saxby (Acting Clerk) Tessa Solomon; Michael Oliver

Public: Mr and Mrs Eustace

48. Apologies – Cllrs Andrew Branton; David Eagan; SCC Councillor Elaine Bryce

48.1 Declarations of Interest and to accept any dispensations – Cllr Peat has in interest in planning application **DC/23/0254/FUL** as this relates to his own property

48.2 To consider confirming the Minutes of the Parish Council Meeting on 10 January 2023 – these were accepted and signed by Cllr Gourlay.

48.3 Public forum - to receive and note comments from members of the public present, through the Chairman only – no comments received

48.4 Matters for debate

48.4.1 To discuss Monewden Airfield and the planning application DC/22/4334/FUL due before the Planning Committee on 28th March. Cllr Gourlay discussed the letter received from the Philip Ridley at the Council dated 24 February 2023 regarding Monewden Airfield. The Council agreed that the response from the council was weak and would wait until after the election to discuss the letter with the new District Councillor. Cllr Oliver said that activity at the airfield may be available from RAF Wattisham and he would look at finding out who the Council could write to regarding this. Mr Eustace expressed concern at the Parish Council raising this with the District Council and said that they had never had a complaint from the village during 7 years. The airfield was an asset to the village and there had been only 10-15 flights this year. He felt there were individuals on the Parish Council who were anti the airfield. Cllr Gourlay emphasised that the decisions made by the Council were arrived-at after a full and careful consideration of the factual evidence and represented the views of the council as a whole.

The planning application is coming before the Planning Committee on 28th March. Cllr Peat would check and see if he would be available to speak.

48.4.2 Charitylands tree planting update – Cllr Martin has had email contact and making a start on this.

48.4.3 To discuss proposal to use Hoo Telephone Box to host a defibrillator – Cllr Chenery advised there was no electric supply. The proposal was discussed and it was agreed that the phone box was not suitable for this. Clerk to respond to Mrs Parkinson accordingly.

48.4.4 To review and adopt policies on Anti Harassment & Bullying, Complaints, Data, and Equality and Diversity. All policies had been emailed to Councillors ahead of the meeting. It was agreed that they would all be adopted as supplied.

48.4.5 To discuss website accessibility policy – Cllr Gourlay provided Councillors with a policy for review and for Councillors to check against the website. He will do an audit of the website before the next meeting. The policy will be discussed again at the next meeting and formally adopted at this time.

48.4.6 To consider Internal Audit Councillor Review by Cllr Chenery – Cllr Chenery has carried out the review and submitted a signed report to the council. The report was accepted by the council.

48.4.7 To review and agree CIL Report 2022-23 - £380 has been spent in 2022-23. Cllr Gourlay signed the report.

48.4.8 To discuss donation for financial year – Cllr Solomon found out that the Framlingham foodbank was church related. It was agreed to donate £50 to FIND.

48.4.9 To provide update on replacement road signs – Cllr Peat advised that he was waiting to hear about contributions from the locality budgets of our district and county councillors. The revised cost for cast heritage signs is £2,400 per sign plus VAT and carriage. The standard road signs are about £300. He has received a quotation from Hirst Signs for £360 for a sign with a finial on top – these are not cast but look better than the usual road signs. Councillors would like to see what a Hirst sign would look like. Cllr Peat will send Hirst Signs a picture of the signs we are trying to obtain and see what they suggest. This will be discussed again next meeting.

48.4.10 Coronation Events – Cllr Chenery advised that the Village Hall Committee were meeting the next evening to discuss Coronation Events and it was likely to be similar to the Jubilee Event. Cllr Gourlay advised Cretingham was yet to finalise the celebration in Cretingham.

48.4.11 To consider Council Elections May 4 2023 – Councillors were asked if they would be prepared to continue as Councillors following the election in May. Cllr Solomon advised that she would be standing down – she found the training dire and on reflection felt that being a Councillor did not suit her. All other Councillors agreed to stand for election. A discussion was had over trying to get younger Councillors. Cllr Gourlay will put an article in the parish magazine.

48.5 To hear reports from: SCC – sent by email to Councillors
East Suffolk Council
Councillors – Cllr Chenery made a report on policing and advised that the website Police.UK had information on crimes and was easy to use based on postcode.

48.6 Planning applications and Notifications

To consider any planning applications received by the date of the meeting where reasonable and practical to do so – all emailed to councillors prior to meeting

DC/23/0441/LBC - Listed Building Consent - Demolish certain non historic partition walls at ground floor level. Moat Farm Swan Lane Cretingham Woodbridge Suffolk IP13 7AZ – No objections

DC/23/0427/FUL - Erection of 30 no. solar panels - Ivy Lodge Barn Chimers Lane Hoo Woodbridge Suffolk IP13 7QF – No objections

DC/23/0120/P3R - Prior Notification - Change of use from agricultural use to light industrial e.g. boat repairs and storage. - Corner Farm The Street Cretingham Woodbridge Suffolk IP13 7BL – No objections

DC/23/0636/FUL - Construction of a single storey extension - 2 Oak Corner Cretingham Woodbridge Suffolk IP13 7BQ – no objections

48.6.1 Planning Application decisions made since January meeting -

DC/22/4703/LBC - Listed Building Consent - Amendments to the approved scheme including rear extension linking to existing outbuilding and minor alterations to the main dwelling at Elm Tree Farm, Charsfield Road, Hoo, Woodbridge, Suffolk, IP13 7QS **Application permitted**

DC/23/0254/FUL - Rear extension including attic extension and new garage - Orchard Pightle Chimers Lane Hoo Woodbridge Suffolk IP13 7QF **Application pending**

DC/22/4317/FUL Two storey side extension & store Airfield Farm Cottage Clopton Road Monewden Woodbridge Suffolk IP13 7DF – **Application permitted**

DC/23/0476/LBC : Listed Building Consent - Proposed Internal Alterations and Fenestration Changes To Existing Residential Dwelling Shrub Cottage, The Street, Cretingham, Woodbridge, Suffolk, IP13 7BG – **Application pending**

48.6.2 To discuss consultations previously emailed to councillors –

- a) Consultation on Guidance for development within coastal areas, - no comments
- b) Initial Consultation on Custom and Self-Build Housing Supplementary Planning Advice – no comments
- c) Initial consultation on the Rural Development Supplementary Planning Document – no comments

48.7 Correspondence since last meeting circulated to Councillors by email

Coronation Event Funding

Pre submission consultation on draft Easton Neighbourhood Planning

Coronation Bank Holiday weekend information from the police

SALC area forum

Funding opportunities

East Suffolk Bulb Scheme

Councillors Monthly Bulletin

48.8 Financial matters and payments due:

Balance in account on 10 Feb - £16,431.99 including £2,041.95 for Charitylands

Cheque 100055 for £187.20 still to be presented

Accounts emailed to Councillors for review prior to the meeting

To approve following payments -

100056 SALC fee for Councillor Training for Cllr Solomon - £187.20 – this was approved and cheque signed.

Budget and actual expenditure comparison – emailed to councillors.

The accounts have been checked to bank statements by Cllr Peat.

48.9 Items to go forward to next Agenda – Road signs, Cretingham sign, Charitylands Tree planting

The meeting ended at 9.25. The next meeting is at 7.30 on May 9 in Monewden Village Hall preceded by Parish meetings at 7.00pm.

Signed

Dated