

**THE ANNUAL MEETING OF THE PARISH COUNCIL** is to be held in the **VILLAGE HALL,**  
**MONEWDEN** on **WEDNESDAY, 17TH MAY 2017**  
**PRECEDED BY THE ANNUAL PARISH MEETINGS AT 7PM**  
commencing at **7.30pm**

**CRETINGHAM, MONEWDEN AND HOO ANNUAL PARISH COUNCIL MEETING**

**AGENDA**

- 18. To elect Chairman** – and Signing of Declaration of Acceptance
- 18.1 To elect Vice Chair** - and Signing of Declaration of Acceptance
- 18.2** Councillors to sign Declaration of Acceptance of Office
- 18.3. Apologies** – to accept apologies for absence
- 18.4. Declarations of Interest and to accept any dispensations**
- 18.5 To consider confirming the Minutes of the Parish Council Meeting on 15th March 2017**
- 18.6 Public forum** - to receive and note comments from members of the public present, through the Chairman only
- 18.7 Matters for debate**
- 18.8** Review of Risk Assessment
- 18.9** Review of Internal Control and Internal Audit
- 18.10** Review of Standing orders ,Financial Regulations and Asset Register
- 18.11** Signing of Audit document - a) Accounting statements  
b) Annual Governance statement
- 18.12** Internal Audit report
- 18.13** Signing of contract for new Clerk/RFO/Proper Officer
- 18.14** Whether to renew legal advice cover with SALC or move to LCPAS
- 18.15** New bank account - mandate forms to be completed
- 18.16** To elect Portfolio holders
- 18.17** Community Defibrillator Scheme
- 18.18** Neighbourhood Watch Scheme

**18.19** Monewden Airfield

**18.20** Change of next meeting date

**18.21** LCPAS - General Data Protection Regulations Course

**To hear reports from:** SCC  
SCDC  
CharityLand report

**18.15 Planning applications and Notifications**

*To consider any planning applications received by the date of the meeting where reasonable and practical to do so*

Willow Tree Cottage - DC/17/1335/FUL - no objections

DC/17/1352/FUL for Moonrise, The Street - no objections

DC/17/1548/LBC Poplar Farmhouse Cretingham - Listed Building Consent for works of repair, renovation, renewal and alteration to include removal of front porch and replacement of windows and doors

**18.16 Correspondence since last meeting** circulated to Councillors \*emailed  
Site Allocations and Area Specific Policies document Jan 2017  
Suffolk Libraries survey\*  
Alert on bogus callers\*  
The Local Councillor

**18.17 Financial matters and payments due:**

Cheques for approval:

300032 £232.22 Clerks Salary April/May /expenses (paid quarterly)

**18.18 Reports**

Resignation of Cllr Wild - vacancy notice has been posted

Charities bank accounts are to be merged

VAT claim has been submitted for 2016-17

**18.19 Items to go forward to next Agenda**

**Signed** Jane Page CiLCA (Clerk)

**Dated 01/05/2017**

**The Public and Press are cordially invited to be present**