

**MINUTES OF**  
**CRETINGHAM, MONEWDEN AND HOO PARISH COUNCIL MEETING**

**held on Saturday June 17<sup>th</sup> at 10.00am at Monewden Village Hall**

**Present:** Cllrs; Alan Peat; Alister Gourlay, Richard Chenery, David Egan, Andrew Branton, Brigit Parker, Michael Oliver, Brian Martin and Caroline Saxby (Acting Clerk). District Councillor Owen Grey

**50.1** Apologies – none

**50.2** Declarations of Interest and to accept any dispensations - none

**50.3 Matters for debate**

**50.3.1 To approve audit and recommendations – SALC audit sent to councillors by email Recommendations –**

1)Recommendation: The generally accepted recommendation with regard to the appropriate minimum level of a Smaller Authority's General Reserve is that this should be maintained at between three (3) and twelve (12) months Net Revenue Expenditure. At the current level, council's general reserves are not considered to be within this level. Following the audit notes from 2021/22 the Council may wish to put in place a General Reserves Policy and have reviewed the level and purpose of Earmarked Reserves during the audit year and noted this in the minutes.

A motion to approve the audit was proposed by Cllr Oliver and Seconded by Cllr Egan and was passed unanimously. The clerk advised that the General Reserves policy would be discussed at the next meeting in September.

**50.3.2 To approve Annual Governance and Accountability Return (AGAR) including Annual Governance Statement and Accounting Statements. To sign Certificate of Exemption - sent to councillors by email**

A motion to approve the AGAR was proposed by Cllr Chenery, and seconded by Cllr Peat. This was passed unanimously by the Council.

The Chairman and Clerk signed the AGAR and Certificate of Exemption.

**50.4 Planning Applications and Notifications** *To consider any planning applications received by the date of the meeting where reasonable and practical to do so*

Update on premises license application by R & D Events (Suffolk) Ltd for Monewden Airfield.

The premises license application has been withdrawn as of the date of the meeting. The organiser of the Beetle Juiced event has found a new venue at Jimmy's Farm.

**50.5 Financial Matters**

To following payments were agreed and cheques signed -

**100060** Monewden Village Hall £80.00

**100061** Otley First Responders £100

**50.6** Items to go forward to next Agenda – Footpath Maintenance

**50.7** District Councillor Grey attended the meeting as a new Councillor. He has been appointed Chair of the Audit and Governance Committee and a member of the Scrutiny Committee at East Suffolk. Our other Councillor Vince Langdon-Morris has been appointed Cabinet Member with responsibility for Resources and Value for money and a member of the Appointments Committee and Licensing Committee. Cllr Grey said they had been working on housing and sewage problems. Cllr Peat asked District Cllr Grey if he could contribute to our signs that were being purchased and Cllr Grey said he hoped to be able to contribute from his locality budget and would also discuss it with Cllr Langdon-Morris. Cllr Peat will provide him with information needed.

The meeting closed at 10.25. The next meeting is at 7.30 pm on 12<sup>th</sup> September at Monewden Village Hall.

**Signed**

**Dated**