

Minutes of the

CRETINGHAM, MONEWDEN AND HOO ANNUAL PARISH COUNCIL MEETING

held on Tuesday 9th May 2023 at 7.30pm at Monewden Village Hall

Present: Cllrs; Alan Peat; Alister Gourlay, Richard Chenery, David Egan, Andrew Branton and Caroline Saxby (Acting Clerk). Suffolk County Councillor Elaine Bryce

Public: 7 members of the public – names known to clerk

49. To elect Chairman – Cllr Chenery proposed that Cllr Gourlay be elected Chairman. This was seconded by Cllr Egan. Cllr Gourlay was unanimously elected as Chairman and signed a Declaration of Acceptance of Office.

49.1 To elect Vice Chair – Cllr Gourlay proposed Cllr Peat as Vice-Chair, seconded by Cllr Egan. Cllr Peat was duly unanimously elected and signed a Declaration of Acceptance of Office.

49.2 Councillors to sign Declaration of Acceptance of Office – All Cllrs present signed their Declarations of Acceptance of Office

49.3. Apologies – the Council accepted the apologies of Cllr Martin and Cllr Oliver

49.4. Declarations of Interest and to accept any dispensations - None

49.5 To consider confirming the Minutes of the Parish Council Meeting on 7th March 2023 - these were accepted and signed by Cllr Gourlay

49.6 Councillor vacancy for Cretingham – to consider co-option of Brigit Parker to the Council – Brigit Parker's application had been reviewed by all Councillors and she was unanimously co-opted onto the Council. She joined the meeting as a new Councillor and signed her Declaration of Acceptance of Office

49.7 Public forum - to receive and note comments from members of the public present, through the Chairman only – public were invited to speak regarding the Event License at Monewden Airfield.

49.8 Matters for debate

49.8.1 Register of Interests & Expense forms – Clerk reminded all Councillor's to complete their Register of Interests and return their expense forms to the Council

49.8.2 To discuss Event License at Monewden Airfield – Cllr Gourlay explained that a premises license for Monewden Airfield to host a 3 day Beetle Juiced event had failed due to the lack of advertising of the license application at the premises. Another license had not been applied for currently.

The same group held a day event at Monewden Airfield on May 7th. This event had led to many complaints. Cllr Saxby advised that she had called the Licensing Team at East Suffolk and they said there had been no applications for a license for the event. If there was more than background music they should have applied for a license. They also wanted anyone who had been disturbed by the event to email the Licensing Team with details.

There were various complaints about the event – one parishioner has a financial loss having to refund a guest due to the noise. There was a lot of noise from loud tannoys and music that

Cllr Peat could hear in Hoo. Road management was poor with queues on the road to enter the venue and difficulty getting down the road due to volume of traffic. Cars were parked in the middle of the road chatting and revving engines outside the venue. Also they sped around the roads in a circuit through Otley.

It was felt that the venue was unsuitable for such an event due to the nature of the road network and the distance from larger roads. Emergency vehicles would have trouble accessing the village.

There were concerns about the speed of the vehicles being driven around on a small road which has horse and cycle traffic.

The 3 day event on 28-30 July is still being advertised with tickets sold even though a license has not been obtained.

The members of the public asked for support from the Parish Council in objecting to the 3 day event.

It was agreed that the Parish Council would seek support from the new District Councillors and write to Mr Eustace at Monewden Airfield outlining the complaints received regarding the event on May 7th.

County Cllr Bryce said she would take the matter up on a highways basis and that we should write to our MP, Dan Poulter to ask for his support regarding this.

49.8.3 To discuss Cretingham Swan Lane footpath bridge – Cllr Gourlay explained that the footpath bridge had been out of action since 2014 awaiting repair. The bridge was an important part of a circular walk and was needed when the ford was unable to be crossed. The bridges in Brandeston have been repaired twice in the time that Cretingham has been waiting for a repair of the Swan Lane Footbridge. Cllr Bryce said she would take this up on our behalf.

49.8.4 To discuss update on Website Accessibility Policy – Cllr Gourlay explained that this was a work in progress as it was difficult to achieve. He has a call into SALC to obtain their assistance with this.

49.8.5 To discuss donation to Otley First Responders – it was agreed to donate £100.

49.8.6 To discuss affiliation with East Suffolk Planning Alliance - it was agreed that our council would affiliate with the East Suffolk Planning Alliance. Cllr Gourlay will liaise.

49.8.7 To discuss Charitylands tree planting – discussion postponed due to absence of Cllr Martin

49.8.8 To discuss road signs – Cllr Peat has obtained several quotations for different road signs – Suffolk CC quoted £2,000 per sign. Nordis will charge £105.00 per sign but this excludes fitting. Leander Architectural have quoted £2,435 per sign for three heritage signs similar to those in Easton. Hurst Signs have quoted £301 per sign but these are of a much lower quality than the Leander signs. It was agreed that we would proceed with obtaining 3 signs, one for each village from Leander. It was clear where the signs for Cretingham and Hoo would go. It was discussed putting the sign for Monewden at the bottom of the road leading to Firs Farm. We have CIL money to pay for the signs and a small amount towards the fitting. Cllr Peat will approach Cllr Bryce and the new District Councillors for a contribution for the remaining cost. Cllr Bryce advised that she would contribute and was working on a possible matching grant from highways. She will advise when she has had her meeting with highways next week.

49.8.9 To discuss Cretingham sign – the sign was damaged by a horse during a hunt. The PCC and village committee have been informed as they take care of the sign.

49.8.10 To discuss Barclays mandate change – Cllr Gourlay and Martin need to have themselves verified again. Clerk will send a copy of the latest email from Barclays and Cllrs Gourlay and Martin will work on verification with the bank.

49.9 To hear reports from:

SCC – Cllr Bryce had emailed her report to the clerk – the clerk will distribute accordingly. The highlights of the report were the work on domestic abuse by the county council, planting of almost 200,000 trees in the last 2 years, mitigation work for new infrastructure, and the roll out of the ANPR cameras. These cameras are lent to communities for 1 week to monitor traffic. They look like SID's but take pictures of speeding vehicles and send letters to the drivers.

East Suffolk Council – no councillors present
Councillors – no reports

49.10 To pass resolution to opt out of external audit – SALC audit will take place between May 22 and 26th. The resolution was proposed by Cllr Chenery and seconded by Cllr Peat and agreed by the council. A new meeting in June was set to approve the audit and the Certificate of Exemption at the Monewden Saturday Cafe at 10.00am on June 17th.

49.11 To elect Portfolio holders – the following portfolio holders were unanimously elected

Highways – Cllr Branton

Environment - Cllr Oliver

Planning - Cllr Martin

Finance - Cllr Peat

Services and Amenities – Cllr Egan

Police/NHW - Cllr Chenery

49.12 Planning applications and Notifications

To consider any planning applications received by the date of the meeting where reasonable and practical to do so

Decisions made since last meeting –

DC/23/0441/LBC - Listed Building Consent - Demolish certain non historic partition walls at ground floor level. Moat Farm Swan Lane Cretingham Woodbridge Suffolk IP13 7AZ – **Application pending**

DC/23/0427/FUL - Erection of 30 no. solar panels - Ivy Lodge Barn Chimers Lane Hoo Woodbridge Suffolk IP13 7QF – **Application permitted**

DC/23/0120/P3R - Prior Notification - Change of use from agricultural use to light industrial e.g. boat repairs and storage. - Corner Farm The Street Cretingham Woodbridge Suffolk IP13 7BL – **Prior approval refused**

DC/23/0636/FUL - Construction of a single storey extension - 2 Oak Corner Cretingham Woodbridge Suffolk IP13 7BQ – **Application permitted**

DC/23/0476/LBC : Listed Building Consent - Proposed Internal Alterations and Fenestration

Changes To Existing Residential Dwelling Shrub Cottage, The Street, Cretingham, Woodbridge, Suffolk, IP13 7BG – **Application permitted**

DC/22/1203/FUL Change of use of land for siting of 15 holiday-lodges (within the technical definition of a caravan) and 20 touring caravan pitches. Site address: Land At Kingfishers Cretingham Country Park , Swan Lane, Cretingham, Suffolk, IP13 7BA, **Application withdrawn**

DC/22/1190/LBC Listed Building Consent - Removal of compromised non permeable cement render on expanded metal lath and replace with sawn oak lath and lime render (Thermalime and Fine lime) from Anglia Lime. Hoo Farm Chimers Lane Hoo Woodbridge Suffolk IP13 7QF No Objections **Application permitted**

DC/23/0254/FUL - Rear extension including attic extension and new garage - Orchard Pightle Chimers Lane Hoo Woodbridge Suffolk IP13 7QF - **Application pending**

DC/23/0942/FUL – Proposed erection of single storey 2 bedroom dwelling, with new vehicular access - Land Off The Street Cretingham Suffolk IP13 7BJ – **Application pending**

DC/23/0981/FUL - Minor alterations to existing cartlodge and change of use of existing barn to residential annex - Godwins Barn Charsfield Road Hoo Woodbridge Suffolk IP13 7QW - **Application permitted**

DC/23/0717/FUL - Conversion of barn to dwelling and extension of residential curtilage and temporary siting of caravan - Land West Of Home Farm Chimers Lane Hoo Suffolk - **Application pending**

DC/22/4334/FUL - Use of land for the siting of 3no. cabins for use as holiday lets - Airfield Farm Cottage Clopton Road Monewden Suffolk IP13 7DF - **Application permitted**

49.13 Correspondence since March meeting - circulated to Councillors by email

East Suffolk Planning Alliance
Grants available from ANOB

49.14 Financial matters and payments due:

Current Account Balance as of 6 April 2023- £16,057.59 (including £2,041.95 for Charitylands)

Budget and accounts had been sent to all councillors and reviewed by Cllr Peat. They were accepted by the council. The accounts for 2022-23 were agreed and signed off by the Chairman and RFO.

The following payments were all agreed-

100057 ICO renewal fee - £40.00

100058 – SALC Membership - £209.57

100059– Donation to FIND - £50.00

Receipts – 28/4/23 Precept from East Suffolk £2,869.00

18/4/23 CIL payment of £4,975.46

49.15 Items to go forward to next Agenda – APNR camera, Hoo Notice Board (September meeting) Monewden Airfield.

The meeting closed at 8.45. The next meeting is at 10.00 am on 17th June at Monewden Village Hall.

Signed

Dated